

Executive Rolling Programme: **February 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
CABINET Portfolio – CM FM (Additional Meeting)	5/2/13  Press Release: 22/1/13		Budget		
COUNCIL	18/2/13	<b>B&amp;PF</b>	Medium Term Financial Strategy including Pay Policy Statement	To receive the recommendations of Cabinet held on 17 January 2013 to approve the draft financial strategy for 2013/14 to 2014/15 that includes the 2013/14 budget.	Corporate Services / David Powell
COUNCIL	18/02/13		Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllr Hubbard)	Corporate Services / MO
Audit & Governance Committee	19/2/13	N/A	Audit and Governance Procedure for dealing with Standards complaints		
Audit & Governance Committee	19/2/13	N/A	Internal Audit Progress Report		
Audit & Governance Committee	19/2/13	N/A	Procurement Report		
CABINET Portfolio – CM FM	21/2/13 Press Release: 7/2/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio – CM E&I	21/2/13 Press Release: 7/2/13	<b>KEY</b>	Local Transport Plan	To consider the revised Local Transport Plan for adoption by Herefordshire Council	Places and Communities / Richard Ball
CABINET Portfolio – CM E&I	21/02/13 Press Release: 7/2/13	<b>KEY</b>	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities / Andrew Ashcroft
CABINET Portfolio – CM H&WB	21/2/13 Press Release: 7/2/13	Non Key	Annual Safeguarding Report	To note the annual safeguarding report.	People's Services

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CABINET Portfolio – CM H&WB	21/03/13 Press Release 07/02/13	Non Key	H&WB Governance Arrangements		
Cabinet Member Portfolio –CM FM	Feb 13	Non Key	Financial Inclusion Strategy	To adopt the Financial Inclusion Strategy	Places & Communities / Regeneration Programmes Manager

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
1 February 2013 Additional Meeting	Budget	Health Scrutiny will debate the budget implications within its terms of reference and make any recommendations.		
11 February 2013	LDF Core Strategy	To consider the Core Strategy process and make recommendations to Cabinet	Cabinet	
11 February 2013	Annual consideration of the Community Safety Strategy	To consider and comment on the Community Safety Strategy (Scrutiny is obliged to consider community safety issues at least once per year).		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
1 February 2013 Additional Meeting	Budget	General Scrutiny will sit and consider any implications within its terms or reference and make any recommendations to Cabinet.		
7 February 2013	Health & Wellbeing Board – governance and operation	To receive a report on the Health & Wellbeing Board prior to the Board becoming formally constituted on 1 April 2013		
7 February 2013	Governance of Health Watch	To receive a report on the Governance of Health Watch		



Executive Rolling Programme: **March 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
COUNCIL	8/3/13	<b>B&amp;PF</b>	Council Tax Resolution	To calculate the Council's Council Tax Requirement and set the Council Tax amounts for each category of dwelling in Herefordshire for 2013/14.	Corporate Services / David Powell
COUNCIL	8/3/13		Annual Pay Policy Statement	To approve a pay policy statement for the authority.	Corporate Services / David Powell
COUNCIL	08/03/13	Non Key	Hereford Enterprise Zone Governance Arrangements	To approve the proposed governance arrangements for the Hereford Enterprise Zone and to highlight the responsibilities that would be invested in any incorporated delivery vehicle.	Places & Communities / Mark Pearce
COUNCIL	8/3/13	N/A	Leader's Report	To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Services /
COUNCIL	8/3/13	N/A	Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllr Glenda Powell)	Corporate Services
Council	8/3/13	N/A	Hereford and Worcester Fire and Rescue Authority Report		External Report
Council	8/3/13	<b>B&amp;PF</b>	Local Transport Plan		Places and Communities / Richard Ball
Council	8/3/13	Non Key	Response to Local Government Boundary Commission Warding Proposals	To receive the final proposals from the Boundary Commission on the final warding arrangements for Herefordshire.	Corporate Services / Head of Governance
Council	8/3/13	Non Key	Health and Wellbeing Board Governance Arrangements		Corporate Services
Council	8/3/13	N/A	Annual Report on	To monitor the operation of the provisions	Corporate Services /

Final Decision Maker	Meeting / Decision Date	Issue Type: • <b>KEY</b> • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
			Executive Decisions	relating to call-in and urgency	Monitoring Officer
Council	8/3/13	N/A	Annual Report – General Overview and Scrutiny Committee		Corporate Services
Council	8/3/13	N/A	Annual Report – Health and Social Care Overview and Scrutiny Committee		Corporate Services
Council	8/3/13	N/A	Annual Report – Planning Committee		Corporate Services
Council	8/3/13	N/A	Annual Report – Regulatory Committee		Corporate Services
Cabinet	14/3/13		Commissioning and Commercial Strategy		Corporate Services / David Powell / Wayne Welsby
Cabinet Portfolio CM FM	14/2/13	N/A	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
Cabinet	14/3/13	Non-key	Herefordshire Council Workforce Strategy 2013-15	To refresh our organisation's Workforce Strategy to ensure it remains aligned to achieving the goals of the organisation.	Corporate Services/Jenny Lewis
Cabinet	14/3/13		Corporate Plan Delivery Plan		Corporate Services /
Cabinet	14/3/13		Information Management & Technology Strategy		Corporate Services / Dom Latham
Cabinet	14/3/13	<b>KEY</b>	Urban Village and CPO Link Road	To consider the way forward and next steps for the Urban Village and ESG Link Road	Places & Communities / Richard Ball / Richard Gabb
Cabinet	14/3/13	<b>B&amp;PF</b>	Council Tax		Corporate Services / David Powell
CABINET	14/03/13	<b>KEY??</b>	Waste Contract		Places & Communities / Andy Tector
Audit & Governance Committee	15/3/13	N/A	Internal Audit Progress Report		Corporate Services / David Powell
Audit & Governance	15/3/13	N/A	Counter-fraud and		Corporate Services /

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Committee			Corruption Policies – Biennial Review		David Powell
Audit & Governance Committee	15/3/13	N/A	Review of Complaints Policy		
Audit & Governance Committee	15/3/13	N/A	Biannual forecasts of revenue and capital outturn		Corporate Services / David Powell
Audit & Governance Committee	15/3/13	N/A	Review of Audit and Governance Terms of Reference and Effectiveness		Corporate Services / John Jones
Audit & Governance Committee	15/3/13	N/A	Whistle-blowing policy – biennial review		Corporate Services / David Powell

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
4 March 2013				

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
22 March 2013	2gether NHS Trust	To provide a report on the Trust's Annual Plan for 2013/14.		
22 March 2013	West Midlands Ambulance NHS Trust	To provide a report on the Trust's Annual Plan for 2013/14.		
22 March 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July12)		

Executive Rolling Programme: **April 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	16/4/13	N/A			
CABINET Portfolio – CM CS	18/4/13 Press Release: 4/4/13	<b>KEY</b>	Root and Branch Review	Phase 1 Implementation and Phase 2 and 3 Proposals	Corporate Services / Donna Etherton
CABINET Portfolio – CM FM	18/4/13 Press Release: 4/4/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
Cabinet Member Corporate Services & Cabinet Member Enterprise & Culture	April 2013 (TBC)	<b>KEY</b>	Buttermarket Refurbishment	To establish if and how the Council wishes to fund the refurbishment of the Buttermarket and to clearly set out the options available in managing the delivery of the project should it progress	Places and Communities / Chris Jenner

**GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS**

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
8 April 2013				

**HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS**

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date

12 April 2013	Wye Valley NHS Trust; Clinical Commissioning Group; and NHS West Mercia Cluster.	To provide a report on the Trust's Annual Plan for 2013/14. Content of future updates to ensure they present clear picture of service delivery; with performance information to be provided in advance of the meeting and with each meeting to have a particular purpose. (May 12) Cluster performance data to be monitored quarterly. Committee to assess the impact on population. (July 12)		
12 April 2013	Stroke Services	To receive an update.		



Executive Rolling Programme: **May 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	13/5/13	N/A			
CABINET Portfolio – CM CS	16/5/13	Non Key	Quarterly Integrated Corporate Performance Report		Corporate Services / David Powell
CABINET Portfolio – CM FM	16/5/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
Council	24/5/13		Election of the Chairman and Vice Chairman		
Council	24/5/13		Appointment of Chairmen to Cttees		
Council	24/5/13	N/A	Allocation of Committee Seats		Corporate Services
Council	24/5/13		Appointment of Scrutiny Committees		
Council	24/5/13		Nominations to Outside Bodies		
Council	24/5/13		Programme of Meetings	To approve the programme of Ordinary Meetings of Council for the year	
Council	24/5/13		Constitution Amendments?		

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
13 May 2013				

**HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS**

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
2 May 2013				

Executive Rolling Programme: **June 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
CABINET Portfolio – CM EH&P	20/6/13	Non Key	Housing Allocations Adoption Policy	The Housing Allocation Policy describes the criteria that Herefordshire Council uses to prioritise affordable housing for those with a housing need. The Local Authority is using powers under the Localism Act 2011 which gives increased flexibility to review its policy to enable them to manage their housing registers which better reflects local demand, whilst still protecting the most vulnerable.	Places and Communities / Richard Gabb
CABINET Portfolio – CM FM	20/6/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio – CM CS	20/06/13	Non Key	Understanding Herefordshire Annual Report		Corporate Services / Jenny Lewis
CABINET Portfolio – CM CS	20/06/13	Non Key	2012/13 Year end report		Corporate Services / Jenny Lewis
CABINET Portfolio – CM E&I	20/6/13	<b>KEY</b>	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities / Andrew Ashcroft

**GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS**

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date

**HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS**

MEETING/	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:
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BRIEFNG DATE			A&G Committee Cabinet Council	Meeting Date

Executive Rolling Programme: July 2013

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> <li>• <b>KEY</b></li> <li>• Budget &amp; Policy Framework Item (B&amp;PF)</li> <li>• Non Key</li> </ul>	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee		N/A	Annual Audit Fee Letter and Plan		Corporate Services / David Powell
Audit & Governance Committee		N/A	Annual Governance Statement		Corporate Services / David Powell
Audit & Governance Committee		N/A	Annual Internal Audit Plan		Corporate Services / David Powell
Audit & Governance Committee		N/A	Audit and Governance Committee Work Programme		Corporate Services / David Powell
Council	19/7/13	N/A	Hereford and Worcester Fire and Rescue Authority Report		
Council	19/7/13	N/A	Leader's Report	To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	
Council	19/7/13	N/A	Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllr Glenda Powell)	Corporate Services
Council	19/7/13	<b>KEY</b>	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities Andrew Ashcroft
CABINET Portfolio – CM CS	25/7/13		Integrated Corporate Performance Report Q1		Corporate Services
CABINET Portfolio – CM FM	25/7/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio -	25/7/13	<b>KEY</b>	Proposed Model of Homecare	To approve the proposed model of home care.	People's Services / Clair McNally
CABINET Portfolio -	25/7/13		Open Book Review of Residential and Nursing Home Fees for Older	To approve the future pricing model for fee increases in the future.	People's Services / Kathy McAteer

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			People		
CABINET Portfolio -	25/7/13	Non Key	Local Account	To approve the Local Account.	People's Services / Peter Sowerby

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
	Music Service	Agreed in July 2011 to review after 2 years		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date